

**MINUTES OF THE MEETING OF FOXTON PARISH COUNCIL HELD  
IN FOXTON VILLAGE HALL, HARDMAN ROAD, FOXTON, CAMBS, CB22 6RN  
ON 2ND SEPTEMBER 2013 AT 7.45 PM**

**PRESENT:** Cllr N Oakley (Chairman), Cllr M Bore, Cllr G Barnes, Cllr L Elliot, Cllr C Grindley, Cllr R Macintyre, Cllr R McCreery, Cllr C McFadzean, Cllr P Sutton and Mrs J Wright (Clerk)

**IN ATTENDANCE:** County Cllr S van de Ven, District Cllr D Roberts, 3 members of the public (Mr Don Challis, Mrs Joyce Ward and Mr Mark Howard)

		<b>Actions</b>
1.	<b>APOLOGIES FOR ABSENCE:</b> There were no apologies received as all Councillors were in attendance.	
2.	<b>DECLARATION OF INTEREST IN AGENDA ITEMS:</b> No items were declared.	
3.	<b>MINUTES OF THE PARISH COUNCIL MEETING OF 5TH AUGUST 2013:</b> The heading of '4. Trees' needs to be added to page 31 between paras 2 and 3 of '3. Skatepark' and renumbered accordingly.  The word 'further' needs to be removed from p33 under 'Recreation Ground'.  Cllr Grindley apologised for his absence at the last meeting.  The minutes were then agreed and signed as a true record.	
4.	<b>MATTERS ARISING:</b> There were no matters arising not on the agenda.	
5.	<b>VILLAGE INFRASTRUCTURE:</b> Cllr Oakley gave the following report:  <i><b>"Foxton Level Crossing</b> Following a meeting last week it has been confirmed by the County Council that Network Rail have moved forward from the Feasibility Study to look into 'option selection' for the level crossing. It is likely that this exercise will take at least 12 months, and at the same time the cost/benefit ratio to Network Rail will be established. Although Network Rail are leading on this the County Council will make sure that they and the Parish Council will be involved and consulted throughout the process. As mentioned last month, Brian Stinton from the County Council will be coming to October's Parish Council meeting to keep us up to date and take questions.</i>  <i><b>Roads</b> Repairs to pot holes has been carried out."</i>	
6.	<b>IT REPORT:</b> Cllr Elliot gave the following report:  <i>"After the news last month that SCDC will be unable to create a web site for us in the near future, I have contacted Parish Council.net (our preferred alternative) to discuss the creation of our web site.</i>	

	<p><i>I have confirmed with them that any web site that they produce will be easy to add to, and that we can edit any pages ourselves, or add any new ones – although any new pages must be within a pre-defined ‘section’ of the web site. Adding things to the web site that involve writing ‘code’ (rather than just editing the pages) – for example, linking into the SCDC mapping system - will need to be done by parishcouncil.net as part of the maintenance agreement, although simple editing of pages and adding documents (such as new sets of minutes) can be done by us.</i></p> <p><i>Before going any further we must fill in a Development Brief (which is basically a questionnaire that we need to fill in, to determine how we want our web site to look and the content and features that it will contain). The list of features is the first stage of this process, and the features we require will determine the setup cost (and ongoing maintenance cost) of the web site. With this in mind, I have circulated a list of all the available features to all Parish Councillors so that we can decide exactly the list of features that we need. It may be that the basic package (£150 setup + £100/year) does not quite serve our needs, and that we need the next package up (£250 setup then £200/year). I have not yet had any comments back about the list of features, and am hoping that we can discuss our requirements at this meeting so that I can move forward with the Development Brief. Once this is completed, we could have a web site up and running within a couple of months.</i></p> <p><i>A .gov.uk domain name is an additional cost (roughly £150 every two years) and if we have any particular web address in mind (e.g. <a href="http://www.foxton.gov.uk">www.foxton.gov.uk</a>) then we need to decide this as part of the development brief."</i></p> <p>Cllr Oakley would like this up and running as soon as possible. Cllr Sutton passed on his views which Cllr Elliot will collate Cllr Grindley expressed interest in functions dealing with planning and listed tree mapping as part of an agreement with SCDC to make usage easier for Foxton residents. He added that this can enhance the offering for Foxton as it can be made particular to the parish ie overlaying the SCDC maps. Cllr Elliot suggested the bronze package. Cllr Oakley asked all Cllr's to send their views to Cllr Elliot in the next week for decision at the October meeting. The domain name also needs to be thought about ie (foxtoncambs.gov.uk)</p> <p>It was added that there is internet access at the school, not the Parish Office - whether this could be used by the PC needs exploring.</p>	<p>All Cllrs</p> <p>Cllr Elliot</p>
7.	<p><b>REPORTS FROM THE WORKING PARTIES:</b></p> <p><b>A) RECREATION AND AMENITIES</b></p> <p>Cllr McCreery gave the following report:</p> <p><b>"Recreation ground</b></p> <p><i>I met with David Salmons at the Play Area and all the minor issues raised in the Kompan report have now been dealt with including adjusting the gate and repairing the fence. New shackles have been fitted to the Giraffe Swing.</i></p> <p><i>The new seats ordered by the Recreation Ground Trust have been delivered and assembled on the picnic bank. We will look at the football goals and cricket net being stored elsewhere in future.</i></p>	

All the forms, bar one, re access to the Recreation Ground have now been collected / received.

**QEII Registration**

We are still waiting for the delivery of the replacement plaque. I have chased this up again.

**Skatepark Project**

We had decisions on two grant applications in August. The QEII application was unsuccessful but the WREN application was successful. The grant is for £45,000 although matching funding amounting to 11% of the grant award has to be paid to WREN by 20<sup>th</sup> September in effect reducing the grant award to £40,050. The promised £1,000 from the Parish Council together with other donations and fund raising will allow the Skatepark Fundraising Group to make the payment of £4,950 to WREN.

The Fun Run takes place on Sunday 8<sup>th</sup> September. There are still vacancies in the field so more participants are welcome.

Other fund raising activities being scheduled are bag packing at Morrisons and a car wash.

The next grant application will be made to AmeyCespa in September.

**Trees**

Rachael has now completed the mapping of the trees in the village that we believe to be the responsibility of the Parish Council. There are a number of trees that will require attention but this will wait until we have a prioritised report after a professional survey has been carried out.

**Litter Pick**

This took place on Sunday 18<sup>th</sup> August. Volunteer numbers were less than last year but we still managed to cover the village in a couple of hours. Generally there was less litter than last year with the problem areas all being at the edges of the village i.e. Foxton Bottom, the A10, Barrington Road and Fowlmere Road.

**Tennis Club Lease**

A new 15 year lease on the same terms as the previous lease has been signed with the Tennis Club."

Cllr Roberts checked that SCDC picked up the litter bags as planned and they had.

**B) FINANCE**

Cllr Sutton gave details of the Bank Account as follows:

Deposit Account	£15810.19
Current Account	£117.63
10 Day Notice Account	£22,782.43

**Cheques required:**

Foxton Village Hall - Hire of meeting Room (5 Aug)	£15.00
--	--------

	<p>CGM (Cambridge) Ltd - Grass Cutting July £228.00  JE Burns - Salary September £310.08  JE Burns - Expenses July &amp; August £48.19  Royal British Legion - Wreath for Remembrance Sunday and Donation £50.00  D Salmons - Village Warden £262.50  Foxton Skatepark Fundraising Group £1000.00  <b>Total £1913.77</b></p> <p>Cllr Sutton requested to be able to transfer £1850.00 from the Deposit to the Current Account.  All agreed with the financial proposals and cheques were duly signed.</p>	
8.	<p><b>PLANNING COMMITTEE REPORT:</b>  The applications under discussion and the decisions of the PC are as follows:</p> <p>S/1768/13/LB  3 Replacement windows  <b>20 Fowlmere Road, Foxton, Cambs, CB22 6RT</b>  <b>Mr and Mrs R Hammond</b></p> <p>Foxton Parish Council recommends approval</p> <p>S/1571/13/FL  Erection of 2 signs  <b>Villiers Park Education Trust</b>  <b>Ms Christine Hall</b></p> <p>Foxton Parish Council recommends a refusal on the basis that the lettering is too small, with too much information and it would be better for the sign to be incorporated into the last panel or not at all. It could also be a distraction re Highways so could be moved to within the boundary.</p> <p style="text-align: center;">*****</p> <p>The Clerk to send off the recommendations to SCDC</p> <p>The proposed Local Plan for Foxton remains unchanged since the last revision except there are 4 green areas under question within Foxton which need to be adequately protected (Policy NH/12, inset map no.35) and the plan now appears to address this. A separate Planning Meeting is needed to produce a response to SCDC.</p>	<p>Clerk</p> <p>Cllr Grindley</p>
9.	<p><b>COUNTY COUNCILLOR'S REPORT:</b>  Cllr van de Ven gave the following report:</p> <p><i>"1. The Barrington Quarry Light Rail scheme will commence this month. Cemex's contract for quarry infill is currently being finalized. Planning permission for the project runs out in 2018 so the project must be finished by then. Communication from Cemex takes place through regular meetings of the 'Barrington Liaison Group'- the next being on September 5<sup>th</sup>.</i></p> <p><i>2. It's good to know that the poor state of Caxton Lane has been addressed to some degree.</i></p> <p><i>3. I would urge the Parish Council to respond to the County's Draft Transport Strategy, which</i></p>	

	<p><i>is being run in tandem with the Local Plan. There is mention of the potential closure of the level crossing and erection of a bridge. Consultation closes Sept 30.</i></p> <p><i>4. Dept for Transport £300K cycling infrastructure grant:</i></p> <p><i>The County Council's bid to the Dept for Transport for £300K for 'cycle links to Foxton Station' has been successful. £300K will buy about one km of cycle path. The A10 Corridor Cycling Campaign has already been asked for its input in the event of the grant coming to fruition. The consensus was that if any cycle path is to be put down, the standard established should be of high rather than medium quality— so, 2.5 metres wide rather than 2 metres. There has been discussion as to whether the grant should be spent on the northern or southern approaches to Foxton Station. The County Council cycling officer will be attending the next meeting of the campaign on September 24, 7 for 7:30, Foxton Village Hall, to update us.</i></p> <p><i>5. The Guided Bus legal dispute has been settled out of court. I think this makes the best of a bad situation. Apart from the financial impact on the council, there has been a huge impact in terms of officer time diverted away from important projects.</i></p> <p><i>6. Our Community Rail Partnership, incorporating Meldreth, Shepreth and Foxton Stations, will be signed on October 25, 11:15, at Meldreth Station. Please come along if you can for an informal ceremony and cake! The next MSF Rail User Group meeting is September 18, 7:30, Shepreth Village Hall."</i></p> <p>Cllr Oakley thanked Cllr Van de Ven for coming to the meeting</p>	
10.	<p><b>DISTRICT COUNCILLOR'S REPORT:</b> Cllr Roberts apologised for not being able to attend at the litter pick.</p> <p>Regarding an issue with a garden in Hillfield - Cllr Roberts has been in contact with the Housing Dept at SCDC and they are aware of the issue and are monitoring it. Cllr Grindley reported he has had complaints about the overgrown hedge in the same road and Cllr Roberts will take a look.</p> <p>Re the LDF consultation, Cllr Roberts suggests Foxton include in their response something about the benefit of the village envelope having been retained.</p> <p>The Affordable Housing scheme on the land at Fowlmere Rd is moving forward but progress is inevitably slow. Cllr Roberts thinks they will all be Council Housing rather than Housing Association but this needs to be confirmed, but definitely operating as an 'Exception site' with priority to people with links to Foxton.</p> <p>Cllr Roberts reported she has received concerns about some cherry trees in Hillfield (the first square on rhs) and SCDC have said one can be cut back.</p> <p>Despite the SCDC Enforcement Officer being contacted, the carwash on the A10, whilst having removed prices from cars, could still be selling them there. Cllr Roberts will ask SCDC to return.</p> <p>Cllr Grindley asked if Cllr Roberts can get a date for starting on site re the Affordable Housing.</p> <p>Cllr Barnes reported that the Q8 garage on the A10 has had its tank cleaned but the plan for the site is unclear.</p> <p>Cllr Oakley thanked Cllr Roberts for coming to the meeting</p>	<p>Cllr Roberts</p> <p>(Cllr Grindley)</p> <p>Cllr Roberts</p> <p>Cllr Roberts</p>
11.	<p><b>POLICE LIAISON REPORT:</b> Cllr Barnes reported the following:</p>	



17.	<b>DATE AND TIME OF NEXT MEETING:</b> The meeting closed at 8:55  The date of the next meeting is Monday 7th October 2013 at 7:45pm at Foxton Village Hall.	